

Vauxhall High School



Student Hand Book *2024 - 2025*

PO Box 618, 400—7th Street. N

Vauxhall, AB T0K 2K0

Phone: 403-654-2145

Vauxhall Junior and Senior High School 2024-2025 School Calendar

400 7th Street N, PO Box 618, Vauxhall, AB T0K 2K0 Phone #403-654-2145

24-Aug				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	PD23
SM26	27	28	29	30

VAB Report Day August 23

24-Sep				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

Truth & Reconciliation Day Sept. 30th

Oct-24				
M	T	W	T	F
	1	2	3	4
7	8	9	10	SS11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Nov-24				
M	T	W	T	F
				PD1
4	R5	6	7	8
11	PTI12	PTI13	14	15
18	19	20	21	22
PD25	26	27	28	29

24-Dec				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

25-Jan				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
J27	R28	29	30	31

25-Feb				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	TC20	TC21
PD24	25	26	27	28

25-Mar				
M	T	W	T	F
3	4	5	6	7
PD10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

25-Apr				
M	T	W	T	F
	1	2	3	4
7	8	9	R10	11
14	15	PTI16	17	18
21	22	23	24	25
28	29	30		

25-May				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

VAB Celebration of Achievement May 10

25-Jun				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

National Indigenous Peoples Day June 21st



	No School for Students and School Staff
Aug. 23	Division Wide PD Day (1/2 day) - no students (PD)
Aug 19-22&27	Division Wide Time (may be assigned) - no students
Aug. 26	School Staff Meeting - no students (SM)
Aug. 28	1st day of school
Sept. 25	Picture Day
Oct. 3	Progress Reports
Oct. 10	Academic Awards Banquet
Oct. 11	Planning for Student Support (full day) - no students (SS)
Nov. 1	School Based PD Day - no students (PD)
Nov. 3	Daylight Savings Ends
Nov. 5	Report Card sent home (R)
Nov. 12	Parent Teacher Interviews (after school) (PTI)
Nov. 13	Parent Teacher Interviews (after school) (PTI)
Nov. 25	Joint Horizon/ATA PD Day (full day) - no students (PD)
Jan. 27	Last Day of Semester 1
Jan. 27	Semester break no school for Junior High Students (J)
Jan. 28	First Day of Semester 2
Jan. 28	Report Card sent home (R)
Feb 20-21	Teacher Convention - no students (TC)
Feb. 24	Division Wide PD Day - no students (PD)
Mar. 6	Progress Reports
Mar. 9	Daylight Savings Begins
Mar. 10	School Based PD Day - no students (PD)
Apr. 10	Report Card sent home (R)
Apr. 16	Parent Teacher Interviews (after school) (PTI)
May 9	Graduation
June 2	Athletic Awards Banquet
June 18	Last School Day for Junior High Students
June 21	National Indigenous Peoples Day
June 25	Last School Day for Senior High Students
June 26	Last day for staff - (may be assigned) - no students

Gr. 12 Diploma Exams	Oct	Nov.	Jan.	Apr.	Jun.
English 30-1 Pt. A	28		14	3	11
English 30-2 Pt. A	28		14	3	11
Social 30-1 Pt. A	30		15	4	12
Social 30-2 Pt. A	30		15	4	12
Math 30-1	31		17	7	17
Math 30-2	31		17	7	17
English 30-1 Pt. B		4	20	8	18
English 30-2 Pt. B		4	20	8	18
Social 30-1 Pt.B		5	21	9	19
Social 30-2 Pt.B		5	21	9	19
Biology 30		6	22	10	20
Chemistry 30		7	23	10	23
Physics 30		6	24	11	24
Science 30		7	27	11	25

Achievement Exams	Jan.	May	Jun.
Gr. 9 ELA Part A	17	29	
Gr. 9 ELA Part B	20		12
Gr. 9 Math Part A	21		13
Gr. 9 Math Part B	22		17
Gr. 9 Science	23		16
Gr. 9 Social	24		18

Student Days	182
Non-Instructional Days	18
Total Days	200

School Calendar

August	19-22	Teacher Prep Days
	23	Division Wide PD Day
	23	VAB Report Day
	26	School Staff Meeting
	27	Teacher Prep Day
	28	1st Day of School for Students
September	2	Labour Day (no school)
	25	Picture Day
	30	Truth & Reconciliation Day (no school)
October	2	Picture Retake Day
	3	Progress Report
	10	Academic Awards Banquet
	11	Planning for Student Support (no school)
	14	Thanksgiving (no school)
	November	1st
5		Report Card #1
11		Remembrance Day Observance (no school)
12/13		Parent Teacher Interviews (4 - 7 pm in Gymnasium)
15		(no school)
25		Joint Horizon/ATA PD Day (no school)
December	19	Last day before Christmas Break
	25	Merry Christmas!
January	6	Classes resume
	27	Last day of Semester 1(no school for Jr. High)
	28	Report Card #2
	28	First day of Semester 2
February	17-24	Family Day, Teacher Convention PD Days (no school)
March	1	VAB Fundraiser Banquet
	6	Progress Report
	10	School Based PD Day (no school)
	31	(no school)
April	10	Report Card #3
	16	Parent Teacher Interviews (4 - 7 pm in Gymnasium)
	18	Good Friday (no school)
	21-25	Easter Break (no school)
May	9	Graduation 2025
	10	VAB Celebration of Achievement
	16	(no school)
	19	Victoria Day (no school)
June	2	Athletic Awards Night
	18	Last Day of School for Junior High
	21	National Indigenous Peoples Day
	25	Last Day of School for Senior High
	26	Report Card #4, Last Day of School for Staff

Please Note: The PAT and Diploma Exams are subject to change. *

STAFF LIST 2024-2025

ADMINISTRATION

Todd Ojala Principal
Scott Reiling Vice Principal

TEACHERS

Hans Bowden
Julia Astalos
Jim Kotkas
Thomas Marzolf
Jenna Karmann
Suzanne Finlayson
Todd Ojala
Lisa Vulcano
Scott Reiling
Jason Schellenberg
Nadine Schellenberg
Rob Virginillo

VAB COACHES

Les McTavish
Jim Kotkas
Joel Blake

SUPPORT STAFF

Lindsay Stober	VAB Secretary
Marlene Tower	VHS Secretary
Shelley Deleeuw	VHS Secretary/ Classroom Assistant
Mary Ellen Senneker	Library/ Classroom Assistant
Sylvia Wall	Classroom Assistant
Kiera VanDerPloeg	Classroom Assistant
Christie Sorensen	Classroom Assistant
Joel Blake	Family School Liaison Counselor
Garth Moulund	Educational Counselor
Allen Matthews	Custodial
Chelsey Mills	Family Connections Wellness Coach
Shelby Asmundson-Hall	Family Connections Wellness Coach

BELL TIMES

Monday, Tuesday & Thursday

(Warning Bell at 8:29)

Period 1	8:30 - 9:15
Period 2	9:15 - 10:00
Break	10:00 - 10:05
Period 3	10:05 - 10:50
Period 4	10:50 - 11:35
Lunch	11:35 - 12:05

(Warning Bell at 12:03)

Period 5	12:05 - 12:50
Period 6	12:50 - 1:35
Break	1:35 - 1:40
Period 7	1:40 - 2:25
Period 8	2:25 - 3:10

Wednesday **ONLY**

(Warning Bell at 8:29)

Period 1	8:30 - 9:10
Period 2	9:10 - 9:50
Break	9:50 - 9:55
Period 3	9:55 - 10:35
Period 4	10:35 - 11:15
Flex Period	11:15 - 11:55
Lunch	11:55 - 12:25

(Warning Bell at 12:23)

Period 5	12:25 - 1:05
Period 6	1:05 - 1:45
Break	1:45 - 1:50
Period 7	1:50 - 2:30
Period 8	2:30 - 3:10

Friday

(Warning Bell at 8:29)

Period 1	8:30 - 9:22
Period 2	9:22 - 10:15
Break	10:15 - 10:20
Period 3	10:20 - 11:12
Period 4	11:12 - 12:05

Education Act Section 31: Student responsibilities

- a) attend school regularly and punctually,
- b) be ready to learn and actively engage in and diligently pursue the student's education,
- c) ensure that the student's conduct contributes to a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging,
- d) respect the rights of others in the school,
- e) refrain from, report and not tolerate bullying or bullying behavior directed toward others in the school, whether or not it occurs within the school building, during the school day or by electronic means,
- f) comply with the rules of the school and the policies of the board,
- g) co-operate with everyone authorized by the board to provide education programs and other services,
- h) be accountable to the student's teachers and other school staff for the student's conduct, and
- i) positively contribute to the student's school and community.

DISCIPLINE POLICY

The discipline policy includes, but is not limited to, incidents of swearing, vandalism, lates, willful disobedience, harassment, smoking/chewing tobacco, inappropriate behavior, drug and alcohol use, violence, possession of a weapon.

School administration may supersede the guidelines of the discipline policy at any time.

A student smoking, or chewing tobacco on school premises will face a one-day suspension. Vaping of any type is prohibited and will also face a one-day suspension. Any repeat offenders in regards to our "Smoking and tobacco free-campus policy" will face a two-day out of school suspension.

Disciplinary Consequences:

Repeat offenders will be dealt with in the following manner:

<u># of Offenses</u>	<u>Consequence</u>
3 offenses	1 day in-school suspension-phone call home to parent(s)
5 offenses	2 day in-school suspension - meeting with parent(s)
6 offenses	2 day out-of-school suspension - meeting with parent(s)
7 offenses	3 - 5 day out-of-school suspension; recommendation may be made to the School Board for expulsion

ATTENDANCE POLICY

Regular attendance is essential to learning and every effort is made to ensure students are in class. All absences must be verified by telephone confirmation or a note from parents or guardians, either prior to the day or on the day of the absence (phone 403-654-2145). If a student finds it necessary to leave during the school day, he/she is required to check out at the office with a note or telephone call from his/her parent(s). Absences from school during the school year may jeopardize a student's final standing. If achievement in any course is below standard, prolonged absences should be avoided. Prolonged absences, for whatever reason, are detrimental to the student's education. In the event that a student must be out of school for an extended period of time, his/her parent(s) or guardian(s) should contact the school and make arrangements for materials for home study. The student is responsible for all assignments and tests which may be missed during an absence. The onus is on the student to make arrangements for completion of missed assignments and tests.

A. Planned Personal Days

Senior High students at VHS are allowed two personal days a year. Personal days, with parental approval, may be used throughout the year. If a student wishes to use a personal day, he/she simply requests a form from the office and returns the completed form two days prior to the personal day; office staff will communicate the personal day to teachers. Personal days may not be taken during an exam week, during exam preparation or on a day when the school is administering a provincially scheduled exam. Personal days cannot be used to opt out of a field trip or school planned activity.

B. Excusable Absences

The School Act requires students to attend all classes unless prevented “by reason of sickness or other unavoidable cause, the day is recognized as a religious holiday, the student has been suspended or expelled.”

Examples of an excusable absence:

- Illness
- Court appearance
- Religious holiday
- Suspension or expulsion
- Medical or dental appointment
- Compassionate reasons (death or critical illness)
- Personal Day-Subject to Parent & Principal Approval
- Prior principal approval

It is the responsibility of the student and parent(s) to provide verification of absence to the school or the absence will always be considered inexcusable. Verification can be provided prior to the absence, the day of the absence or the morning of the first day back at school. Verification may come in the form of a phone call, a fax, an e-mail or a written note from parent(s) or medical personnel.

C. Inexcusable Absence

Any absence, other than a personal day or an excusable absence, is considered an inexcusable absence. Skipping a class (one period) is an inexcusable absence. Missing a double period class is considered two inexcusable absences.

Possible examples of inexcusable absences:

- getting a haircut
- shopping
- having lunch
- inexcusable late of 20 minutes or more

Inexcusable absences will be addressed as follows:

First inexcusable absence: Administration will talk to student; parents will be notified.

Second inexcusable absence: Student will be given a one day in-school suspension. A letter shall be sent home to parents informing them of the occurrence.

Third inexcusable absence: Student will be given a 2 day in-school suspension. A letter will be sent to parents, stating the student received a second in-school suspension and that he/she will face an out-of-school suspension, if there is another inexcusable absence.

Fourth inexcusable absence: Student will be given a 2 day out-of-school suspension. Parents are informed (letter).

Fifth inexcusable absence: Administration meets with the student, parent(s) and teacher to determine how or if the student should complete the course. If the student is removed from the course, the case will be forwarded to the superintendent.

D. Inexcusable Lates

Teachers will maintain a record of student lates. If a student accumulates three lates in a class over a period of a month, the teacher will advise administration and it will be regarded as an **inexcusable absence**.

STUDENT HARASSMENT POLICY

Horizon School Division is committed to providing a safe and caring learning environment in which all individuals are treated with respect and dignity. Harassment is a form of discrimination. This policy has been developed to prevent harassment. For the purposes of this policy, harassment is synonymous with the terms intimidation, bullying, taunting, teasing and bugging.

Definition of Harassment.

Harassment includes behavior which may be verbal, physical, deliberate, unsolicited or unwelcome; it may be one incident or a series of incidents. Harassment may include:

- (a) verbal abuse or threats;
- (b) negative remarks, jokes, innuendoes, or taunts about a person's body, attire, age, gender, ethnic or national origin, socio-economic status, religion;
- (c) displaying of pornographic, racist or other offensive or derogatory pictures;
- (d) practical jokes which cause awkwardness or embarrassment;
- (e) sexual invitations, requests or demands, whether indirect or explicit;
- (f) inappropriate gestures;
- (g) intimidation to participate in unlawful or unethical activity or to participate in activities which contravene school and/or board policy;
- (h) unwelcome physical contact; and/or
- (i) coercing or influencing third parties to harass others.

The behavior need not be intentional in order to be considered harassment; it is sufficient that the offender knows, or ought to reasonably know, that the behavior is offensive and unwelcome.

Any student who willingly makes a false claim of harassment or intentionally provokes harassment shall be subject to appropriate disciplinary action.

SCHOOL FEES FOR 2024-2025

There are no fees charged for core classes, however a small fee will be charged for certain classes where product or supplies are used, consumed and/or taken home by the student.

Full payment of fees are due on OCTOBER 31, 2024.

Payment arrangements can be made at the office and post-dated cheques are accepted.

Shop – Materials cost	\$55.00 for Grades 7 - 9 \$80.00 for Grades 10-12/ class
Art 9	\$30.00/class
Art 10, Art 20, Art 30	\$40.00/class
Foods (Junior High) Food Costs	\$45.00
Foods (Senior High) Food Costs	\$60.00 per 3 CTS credits
Textiles	Cost of Fabric
Outdoor Ed (Junior High)	\$55.00
Outdoor Ed (Senior High)	\$60.00
Grad Fees	\$170.00
Field Trips (each grade)	\$55.00
Technology Fee (every student)	\$25.00
Yearbook (optional)	\$40.00

Field Trip fees will be added when students take a field trip.

Extra-Curricular Fees will be determined by the Coaches and Athletic Director for each team.

CTS COURSE ENROLMENT AND CREDIT COMPLETION

CTS offers student flexibility on two counts:

1. A student may select modules of personal and career interest, if all prerequisites are met.
2. A student may regulate his/her own pace of achievement, thereby completing as many modules as best suits his/her needs.

However, as a staff of Vauxhall High School, we do require the student to attend class for the entire term, as indicated by his/her course registration form. Therefore, if a student registers in a CTS course for a semester, he/she is expected to attend class the entire length of the semester, regardless of how many credits are completed and when these credits are completed. Likewise if a student enrolls in a full-year CTS session, he/she is expected to attend the CTS class for ten months, regardless the number of credits completed and the date of credit completion.

COURSE ENROLLMENT AND CREDIT COMPLETION **(SR. HIGH)**

A student must have earned a passing mark in all pre-requisite courses, before he/she can take the course to follow. For instance, if a student fails English 20-1, he/she must either repeat English 20-1, and pass it to go on to English 30-1, or he/she must take English 20-2 to enter into English 30-2.

A student who has earned a final mark of 45-49%, will be permitted to down-grade a level, take the course at the next grade level; upon successful completion of the course, he/she will be given retroactive credit for the prior course. For instance, a student receives a final mark of 45% in English 20-1, he/she will be allowed to take English 30-2. If the student passes English 30-2, then he/she will be given retroactive credit for English 20-2. No credit will be given for English 20-1.

CREDIT REQUIREMENTS

For the 2024/2025 year we expect each student to enroll in the minimum credit load as follows:

Each grade 10 student is expected to carry a full schedule within the school day, including a year-long advisory program.

Each grade 11 student-35 credits(max.: 1 spare per semester)

Each grade 12 student-30 credits(max.: 2 spares per semester)

A student needs to earn the minimum credit requirements, on an annual basis, regardless of the credits earned the previous year.

JUNIOR HIGH RETENTION POLICY

A Junior High student may be retained if he/she is failing (receiving a mark of 49% or less) in any two or more core classes (Math, LA, Social, Science). Report cards will be monitored by administration; the student and his/her parent(s) will be notified of potential retention.

GRADUATION REQUIREMENTS 2024-2025

In order to participate in the graduation ceremonies hosted by Vauxhall High School, a student must have attended VHS for his/her grade 12 year, have all school and sports fees paid in full and must meet the following educational requirements:

Alberta Learning – High School Diploma requirements:

English 30-1/30-2

Social 30-1/30-2

10 credit minimum in Science

10 credit minimum in Math

10 credits in CTS and/or Fine Arts and or PE 20/30

10 credits in any other 30/33/35 level courses

CALM (3 credit minimum)

PE 10 (3 credit minimum)

****Note:** A student who is on track to receive a Certificate of Achievement will also be eligible for participation in graduation. (Guide to Education 2003)

2. Horizon School Division #67 would recommend:

A student must earn a total of 105 credits as a minimum.

3. Vauxhall High School

-A student is earning a cumulative mark of 50%, as a minimum, on courses and/or credits required for a High School diploma, at the time of the April report card.

-All required Distance Learning courses are $\frac{3}{4}$ completed after the Easter Break.

-A grade 12 student earns a minimum of 30 credits; off-campus credits during the school day are considered as part of the 30 credits.

Timeline:

April 11	Report Card #3 (first report card of 2 nd semester)
May 2	Final Grad List will be posted
May 10	Graduation Banquet and Ceremony

If a student does not meet the requirements for participation in graduation, the student and the parent(s) will be directly informed. Should the student and/or parent(s) consider the decision not to be fair, he/she has the right to appeal the school's decision to the Superintendent of Schools, Horizon School Division #67, who shall convene a committee to hear the appeal. The appeal should be heard within three days of the appeal being requested. (Reference Policy: High School Graduation Ceremonies).

EXTRA CURRICULAR ACTIVITIES

All Junior and Senior High School students must meet the following requirements in order to participate in any social, athletic, or other school related activity.

- A satisfactory mark in all subjects. If a teacher feels a student is not working to his/her full potential, the teacher may forward his/her complaints to the extra-curricular committee, who will make the final decision.
- A High School student must be taking the required number of credits to tentatively graduate with a diploma by the time he/she is in his/her graduating year.
- A student must attend school on the day or days of the event, unless he/she has a medical or dental appointment, and has previously informed his/her coach of the appointment.

Any infractions or unreasonable conduct at school or during a

school related activity shall be referred to the extra-curricular committee whose decision regarding future participation shall be final. If a student does not meet these requirements he/she shall be suspended from the activity until such time as the requirements have been satisfactorily met. The extra-curricular committee will consist of the Athletic Director and school administration. The school principal will act as chairperson.

INTERSCHOOL SPORTS

Vauxhall Junior Senior High School offers an extensive athletic program. All students are encouraged to try out for the program and team of their choice. The program offers students the opportunity to compete against numerous other schools while representing Vauxhall High School. It offers the students of this school the chance to participate competitively on teams that promote school/team spirit and sportsmanship.

STUDENT GUESTS

Guests may NOT accompany a student during the school day.

COUNSELING SERVICES

Educational Counseling – A student who needs assistance or information regarding course registrations or changes, Alberta High School Diploma requirements or scholarship information can see the counselor for assistance. University calendars are available in the Career Corner.

Career Counseling – The Career Counselor for Horizon School Division and will be at VHS on Wednesdays. The counselor will be able to assist students with Career Planning and post-secondary programming.

Personal Counseling – Two counselors will be at VHS for a total of 4 days per week. A Child & Youth Care Worker and

WORK EXPERIENCE PROGRAM

The work experience program was designed to allow a high school student the opportunity to explore various occupations while earning credits. The type of work should be related to a trade, occupation, or profession that might interest that student.

Credits are awarded on the basis of one credit for every 25 hours of work. A student doing his/her first work experience must complete the career transitions readiness H.C.S. 3000 module. A maximum of 15 work experience credits can be applied towards the diploma.

There are placements throughout Vauxhall, Enchant and Hays. A number of students are taking work experience within the schools in Vauxhall as staff assistants. Grade 11 and 12 students interested in the program can sign up with the work experience advisor.

SCHOOL DANCES

Our school dances are open to all junior and senior high school students in “good standing”. A student from another school must be on the guest sign up sheet to be allowed entrance into the dance. A guest must be enrolled as a jr./sr. high school student and attending school regularly. “Good standing” will be determined by the following manner: prior to the dance, VHS administration will carefully check the names on the guest sign up sheet. Next, administration may contact the schools of any or all guests to determine their standing. Our school dances are intended for students; as such, all attending must be a student at VHS or a registered student at another school. All students attending a school dance will be required to take a breathalyzer upon entrance to the dance. Should the breathalyzer indicate alcohol, or should alcohol be found in the student’s possession, the student will be taken home by his/her parent, a teacher or the RCMP and not allowed to attend the next two school dances. In an effort to minimize damage to the gym floor, all dances are sock hops. School dances are organized by the Student Council.

LOCKERS

Each student will be provided with a locker and lock. All locks must be issued by the school and are expected to be returned at the end of the year. Each student is urged to keep his/her locker locked throughout the day. Although a student can expect his/her locker to be private, a concern for the overriding safety of all students may warrant a locker search, at any time, without prior notice to the student.

DRESS CODE

Good social judgment includes knowing what is appropriate to wear. Dress should be clean, neat and modest and will not include profane gestures, inappropriate language or advertising of alcohol or illegal substances. Tank tops must have shoulders wide enough to cover brassiere straps. Halter tops or any backless tops are unacceptable. Tops must be long enough to cover the midriff. Shorts and skirts should be at least as long as arms at your sides with fingers outstretched. Muscle shirts are unacceptable.

VHS is a place of learning and part of that learning includes knowing what is appropriate attire in a work environment. We trust you will make positive choices.

LOITERING AND TRESPASSING

No person shall disturb or interrupt the proceedings of a school, loiter or trespass in a school building or on a property owned by a board. Any of these prohibited activities will be referred to the RCMP.

THREAT ASSESSMENT PROTOCOL

Horizon School Division assesses all high-risk student behavior. All threats and acts of violence will be investigated by school administration, with the assistance of the counseling team and the RCMP as necessary. The safety of our students is paramount. Threats of inflicting harm to self or others will be pursued, with referrals made as warranted by the situation.

TOBACCO & VAPING FREE CAMPUS

The building and property of Vauxhall High School is a tobacco free environment. This includes the use of vapes whether tobacco is being used in them or not.

COMPUTER USE CONTRACT

Prior to being granted access to the computer network, each student is required to sign an appropriate use agreement. Use of the network account must be consistent with educational objectives. Violations of the regulations, as stipulated on the Appropriate Use Contract, will result in access privileges being revoked.

VHS Personal Communications Device Policy (Revised August 26, 2024)

In accordance with Horizon School Division's Personal Mobile Devices Policy and Ministerial Order (#014/2024), Vauxhall High School has the right and authority to temporarily confiscate, restrict and/or prohibit cell phone usage while individuals are on school property and/or attendance at school sponsored activities.

This includes all personal mobile devices that can be used to communicate with or access the internet or cellular network, such as a cellphone, tablet, computer, gaming device, wireless headphones, or smartwatch.

Horizon School Division will restrict student access to all social media platforms on school networks and school devices.

Students may:

- store their cell phones and electronic devices in their lockers, in their backpack or in a teacher designated storage area, as long as they are not seen or heard (must be on silent or off) during instructional time.
- use their cell phones and electronic devices before and after school, during scheduled breaks, spares and lunch.
- for educational purposes, including digital literacy, use their cell phones and electronic devices as determined by the principal;
- use their cell phones and electronic devices to support, monitor, or regulate an identified health and/or medical condition as per a student's school medical plan as determined by the principal;
- in the event of an emergency, the principal or designate will communicate acceptable use of personal mobile devices

Students are NOT permitted to:

- use their cell phones or electronic devices during instructional time.
- use cell phones or electronic devices in bathrooms and changing rooms.
- share and record videos and/or photos of individuals in other parts of the school without explicit consent

Consequences for breach/violations of Vauxhall High School's Personal Communications Device Policy of use during instructional time will be:

- First Occurrence: having phone outside of pre designated areas, or not placing the phone on silent during instructional time, will result in confiscation for the remainder of the day. The device will be kept secure in the office. The device can be picked up by the student at the end of the day.
- Second Occurrence: will result in confiscation for the remainder of the day and the device will be kept secure in the office. Parents/Guardians will be notified. The device can be picked up by the student at the end of the day.
- Third Occurrence: will result in confiscation for the remainder of the day and the device will be kept secure in the office. Parents/Guardians will be required to pick up the device from the office.
- Fourth Occurrence: will result in confiscation for the remainder of the day and the device will be kept secure in the office. Parents/Guardians will be required to pick up the device from the office. The student will be banned from bringing personal communication devices to school for time allotment determined by administration. Continual violations will result in possible permanent ban and/or school suspension.

In regards to other violations of the policy outside of use during instructional time:

Any use of a technological device that disrupts the educational environment or is detrimental to the safety, welfare, or health of students and staff may result in disciplinary consequences such as, but not limited to, their phone being confiscated for the remainder of the day, phone privileges being removed, possible suspensions, or recommendation for expulsion. The use of electronic devices is a privilege and not a right and therefore, responsible use during non-instructional time is expected and will be enforced. This also applies during school excursions, camps, and extracurricular activities.

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Education is
the most **POWERFUL**
WEAPON
which you can use
to **change**
the **WORLD.**

”

-Nelson Mandela